MEMORANDUM

TO: Navajo Nation Executive Branch

Division, Program, & Department Employees

FROM:

Dr. Buu Nygren, Preside it

THE NAVAJO NATION

DATE: July 3, 2023

SUBJECT: (4) Four Hour Holiday Early Release

This memorandum serves as an official notification that all Navajo Nation Executive Branch employees, permanent and temporary, are granted **(4)** Four Hours of Administrative Leave from 1:00 p.m. to 5:00 p.m. today, Monday, July 3, 2023. Please utilize this time to enjoy the 4th of July holiday with your family and friends.

Excluded from this release are OPVP executive staff, Division Directors, and Deputy Division Directors who will continue with their regular business duties. Essential service workers, first responders, and other emergency personnel will continue to follow their set schedules, unless arrangements are made with an immediate supervisor.

Should you have immediate questions, please contact Chief of Staff Patrick Sandoval at (928) 871-7244. Thank you.

XC: Legislative Branch Judicial Branch OPVP File